

Activate New/Discontinue Medications

Add a new Medication:

1 Select the desired form from the drop-down and click **CREATE eDOC**

To enter an individual medication, select the **MEDICATION FORM**.

To enter multiple medications, you have the option to select the **MULTIPLE MEDICATIONS FORM**.

The screenshot shows the 'New Document' interface. At the top, it says 'Your Hospice Agency' with navigation links for Home, Patients, Schedule, 360°, and More. Below this, the title 'New Document' is displayed. There are two tabs: 'eDoc' (selected) and 'Upload'. The patient information is 'Patient: BABS, CHARLES (MR# 18562)'. The 'Form' dropdown menu is open, showing 'MEDICATIONS' as the selected option, with other options including 'Credential', 'COMFORT KIT ORDERS', 'MEDICATION FORM', 'MULTIPLE MEDICATIONS FORM', and 'SIGNED MEDICATION LIST'. The 'Create eDoc' button is highlighted with a yellow circle. At the bottom, there is a 'Blank Form' button and a copyright notice: '© 2021 - Hospice Tools™'.

Activate New/Discontinue Medications cont...

2 Complete all required fields.

If you save and close, the form will save on your dashboard only awaiting your completion.

If you click Sign & Submit, the MEDICATION FORM will appear on MDs dashboard to co-sign.

Note: The Reviewing Physician is your internal MD.

Your Hospice Agency
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Home Patients Schedule 360° More

Save Save & Close Sign & Submit

Form: MEDICATION FORM
Patient: BABS, CHARLES (MR# 18562)
G30.9 (Alzheimer's disease, unspecified)

Medication Form

All of the patient's medications have been reviewed, in the following: effectiveness of drug therapy, drug side interactions, duplicate drug therapy, drug therapy current monitoring.

Start date: *

Ordering Physician: *

Reviewing Physician: *

Activate New/Discontinue Medications cont...

3

Once Signed & Submitted, the medication is now active & appears in the Medication List.

The screenshot displays a medical chart interface. At the top, the chart is identified as '#1 (2/1/2021 -): Admitted (Hospice)'. A navigation bar includes tabs for 'All Types', 'HOSPICE ITEM SET', 'DISCHARGE', 'CONSENT / ELECTION', 'ADVANCE DIRECTIVES', 'HISTORY & PHYSICAL', 'MEDICATIONS', and 'PHYSICIAN ORDERS'. Below this, there are buttons for 'New Document' and 'Export Chart', a search bar, and a 'Refresh' button. The 'Medication List' section is active, showing a table of medications. The first row, for 'Morphine Sulfate', is circled in yellow. Each row includes a 'Discontinue' button.



Start Date	D/C Date	Medication	Unit Strength	Dose	Route	Frequency	Indication	Status	
2/17/2021		Morphine Sulfate	20 mg/ml	5-10 mg	Sublingual	q 2-3 hours prn	Pain	Active	Discontinue
2/17/2021		Lorazepam Liquid	2 mg/ml	0.5-1 mg	Sublingual	q 4 hrs prn	Anxiety	Active	Discontinue
2/17/2021		Acetaminophen suppositories	650 mg	1 suppository	Rectal	q 4 hrs prn	Pain/Fever	Active	Discontinue
2/17/2021		Scopolamine gel	0.2 ml	TD	Pulse point	q 6 hrs prn	Secretions	Active	Discontinue
2/17/2021		Dulcolax suppository	10 mg	1 suppository	Rectal	q day prn	Constipation	Active	Discontinue



Activate New/Discontinue Medications cont...






Discontinuing a Medication:

1

Click on DISCONTINUE

Search...   Refresh

Medication List  Download PDF  Email to me

Start Date	D/C Date	Medication	Unit Strength	Dose	Route	Frequency	Indication	Status	
Regular Medications									
Comfort Kit Medications									
2/1/2021		Morphine Sulfate	20 mg/ml	5-10 mg	Sublingual	q 2-3 hours prn	Pain	Active	
2/1/2021		Lorazepam Liquid	2 mg/ml	0.5-1 mg	Sublingual	q 4 hrs prn	Anxiety	Active	
2/1/2021		Scopolamine gel	0.2 ml	TD	Pulse point	q 6 hrs prn	Secretions	Active	
2/1/2021		Dulcolax suppository	10 mg	1 suppository	Rectal	q day prn	Constipation	Active	
2/1/2021		Haloperidol	2 mg/ml	0.5-1 mg	Sublingual	q 4 hrs prn	Agitation	Active	

Activate New/Discontinue Medications cont...

2

A DISCONTINUE MEDICATION FORM will appear

Complete all required fields. By clicking Sign & Submit, the form will appear on the Reviewing Physician's dashboard to co-sign.

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Home Patients Schedule 360° More

Save Save & Close Sign & Submit

Form: DISCONTINUE MEDICATION FORM
Patient: BABS, CHARLES (MR# 18562)
G30.9 (Alzheimer's disease, unspecified)

Discontinue Medication Form

All of the patient's medications have been reviewed, include the following: effectiveness of drug therapy, drug side effects, interactions, duplicate drug therapy, drug therapy current monitoring.

Start Date:
02/01/2021
Value inserted from linked document.

Medication:
amoxicillin / bromhexine
Value inserted from linked document.

Unit Strength:

Activate New/Discontinue Medications cont...

3

The Medication List will now display the medication as DISCONTINUED, including the date D/C'd.

The screenshot shows a web interface for a Medication List. At the top, there are buttons for 'New Document' and 'Export Chart', a search bar, and a 'Refresh' button. Below the search bar, there are buttons for 'Download PDF' and 'Email to me'. The main table has the following columns: Start Date, D/C Date, Medication, Unit Strength, Dose, Route, Frequency, Indication, and Status. The table is divided into two sections: 'Regular Medications' and 'Comfort Kit Medications'. In the 'Regular Medications' section, the first row shows morphine sulfate with a D/C Date of 2/10/2021 and a Status of Discontinued. The second row shows amoxicillin / bromhexine with a Status of Discontinued. In the 'Comfort Kit Medications' section, there are four rows, each with a red 'Discontinue' button next to the 'Active' status.

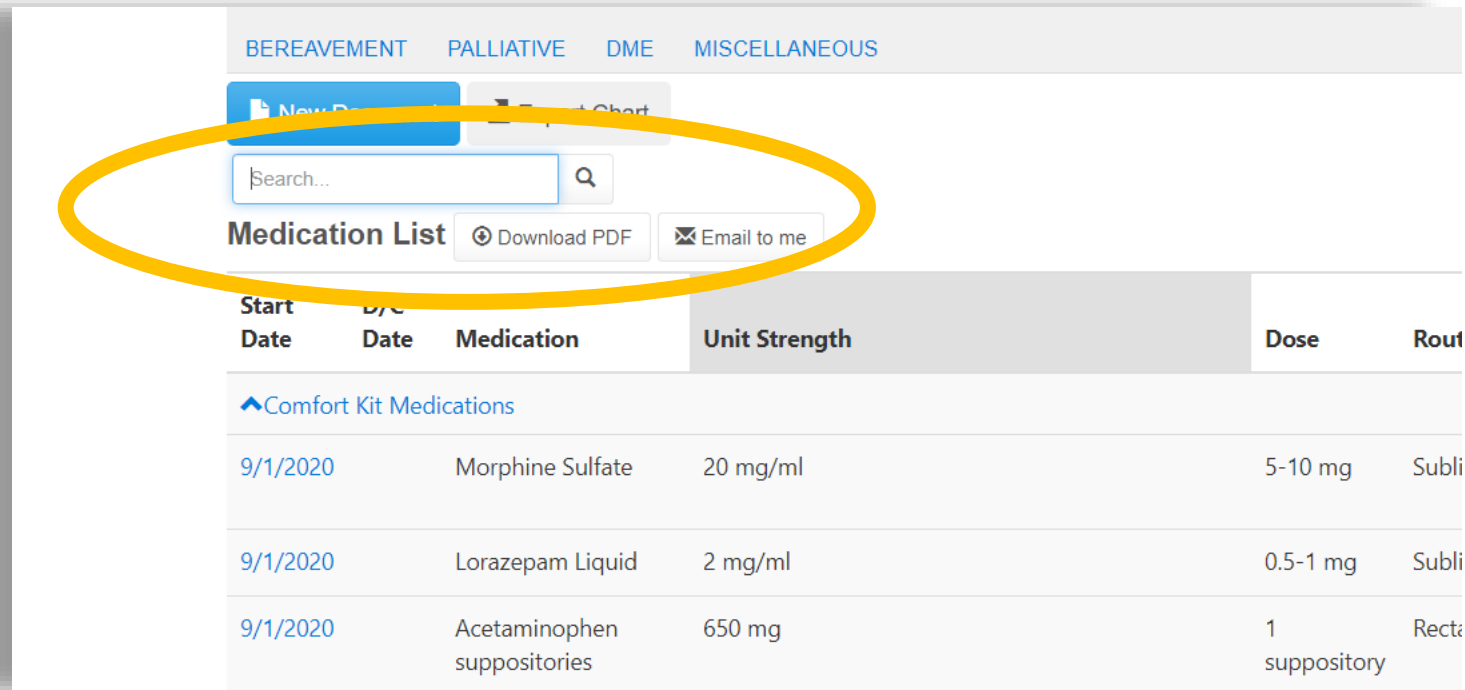
Start Date	D/C Date	Medication	Unit Strength	Dose	Route	Frequency	Indication	Status
Regular Medications								
10/1/2020	2/10/2021	morphine sulfate	200mg	8mg	oral	prn	pain	Discontinued
2/1/2021	4/28/2021	amoxicillin / bromhexine	250 mg	4	oral	prn	infection	Discontinued
Comfort Kit Medications								
2/1/2021		Morphine Sulfate	20 mg/ml	5-10 mg	Sublingual	q 2-3 hours prn	Pain	Active Discontinue
2/1/2021		Lorazepam Liquid	2 mg/ml	0.5-1 mg	Sublingual	q 4 hrs prn	Anxiety	Active Discontinue
2/1/2021		Scopolamine gel	0.2 ml	TD	Pulse point	q 6 hrs prn	Secretions	Active Discontinue
2/1/2021		Dulcolax suppository	10 mg	1 suppository	Rectal	q day prn	Constipation	Active Discontinue

Activate New/Discontinue Medications cont...

Additional features:

Click on
“Download PDF”
to obtain PDF
version of the
med list

Or click on
“Email to Me”
for access to the
med list from
your e-mail
inbox



The screenshot shows a web interface for a medication list. At the top, there are tabs for 'BEREAVEMENT', 'PALLIATIVE', 'DME', and 'MISCELLANEOUS'. Below these are buttons for 'New Prescription' and 'Print Chart'. A search box with a magnifying glass icon is present. Below the search box, the text 'Medication List' is followed by two buttons: 'Download PDF' and 'Email to me'. A yellow oval highlights the search box and these two buttons. Below this is a table with columns for 'Start Date', 'D/C Date', 'Medication', 'Unit Strength', 'Dose', and 'Route'. The table contains three rows of medication data under the heading 'Comfort Kit Medications'.

Start Date	D/C Date	Medication	Unit Strength	Dose	Route
▲ Comfort Kit Medications					
9/1/2020		Morphine Sulfate	20 mg/ml	5-10 mg	Subli
9/1/2020		Lorazepam Liquid	2 mg/ml	0.5-1 mg	Subli
9/1/2020		Acetaminophen suppositories	650 mg	1 suppository	Recta

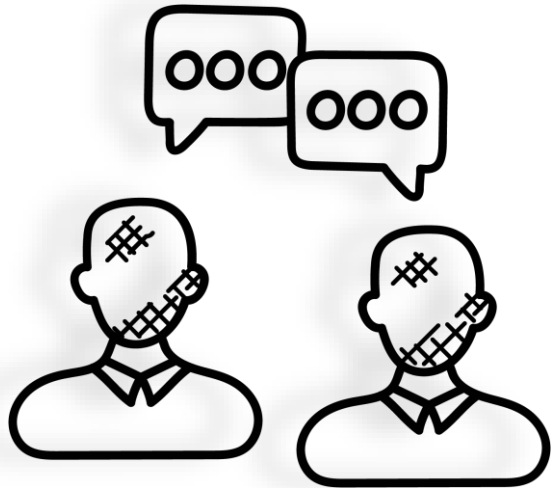
Or use the
search box to
find any
information
contained in
the med list

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To create a signed medication list of all orders as of a specific date, select **SIGNED MEDICATION LIST** from the forms drop down and complete all required fields.

Enter the effective date and click **Sign & Submit**

The screenshot shows a web application interface for a hospice agency. The top navigation bar includes 'Your Hospice Agency', 'Powered by HospiceTools', and navigation links for 'Home', 'Patients', 'Schedule', '360°', and 'More'. Below the navigation bar are three buttons: 'Save', 'Save & Close', and 'Sign & Submit', with the 'Sign & Submit' button circled in yellow. The main content area is titled 'SIGNED MEDICATION LIST'. On the left, a form summary shows 'Form: SIGNED MEDICATION LIST' and 'Patient: BABS, CHARLES (MR# 18562)' with a medical condition 'G30.9 (Alzheimer's disease, unspecified)'. The main form area has a section titled 'Current medication list: *' with a sub-label 'Load medication orders as of the following date:' and an empty text input field, both circled in yellow. Below this is a 'Reviewing physician: *' dropdown menu. The 'Signature' section contains a text area with a disclaimer: 'The undersigned certify that the above list is a complete listing of all patient medications that have been reviewed, including but not limited to identifying drug side effects, actual or potential drug interactions, duplicate drug therapy, and monitoring.' At the bottom, there is a 'Date: *' label and an empty text input field.



We want you to get the most out of Hospice Tools and we're here to help.

Call us at 1-833-EHR-Tools (347-8665)

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Check out our website at www.hospicetools.com